



# Maharaja Agrasen Mahavidyalaya Jagadhri

Accredited 'B+' by NAAC (Third Cycle- 2.70 CGPA)

## Prospective Plan

Prepared By: Internal Quality Assurance Cell (IQAC)

Academic Year 2024 to 2029





## Vision

To make the college a center of excellence for quality teaching, research and extension activities and to transform the lives of our younger generation through an innovative, rigorous and compassionate approach to education.

## Mission

- To equip students with a thorough knowledge and technical skills in their chosen stream,
- To inculcate moral values,
- To identify and polish their hidden talents to help them realize their career goals,
- To provide opportunities for students to realize their full potential and thus mould them into good and responsible citizens,
- Quest for Excellence.



## **COLLEGE AT A GLANCE**

Maharaja Agrasen Mahavidyalaya, Jagadhri is a multi-faculty, co-educational premier institution of Northern India and a nurturing ground for the holistic development of the personality of young students. This college has carved a special niche for itself by providing quality education, thereby preparing the students to face the challenges of life. It is a place where merit is honoured and commitment rewarded. The college owes its inception in 1971 to the philanthropic zeal of late Dr. Rameshwar Dass Gupta, late Lala Desraj Goel, late Jai Prakash, late Balwant Rai and Ved Parkash Garg. Since then, this institution has constantly been marching forward towards a globalized scenario. We firmly believe in the dictum, "Asatho Man Sat Gamaya." This rigorous task is fulfilled by our highly qualified, sincere, motivated and dedicated teaching faculty. Our inclusive ethos and commitment to the highest standards in education have made our college shine on the map of the Jagadhri, excelling both in academic and in co-curricular activities.

## **WHAT'S UNIOUE ABOUT US?**

There are a number of educational institutions in the area, all of which impart learning, but we want the educated youth to go out into the world with the strength, not only to reach and excel in their professional aspirations, but also to remain moral and disciplined human beings. Underpinning our approach is a strong commitment to promoting a holistic approach to teaching and learning. The college is blessed by the Mother Nature and we have the Greenest Campus around. Apart from the regular courses, we are providing NET Coaching for UGC/ NET Exams. Our campus is fully Wi-Fi with High Speed internet facility. The college is equipped with a state of the art Auditorium with all the major facilities and sitting of approximately 400 people at one time. EMPHASIS ON MORAL EDUCATION In addition to academic excellence, we constantly work to develop a sense of discipline and good moral character, where all students are expected to conform to high disciplinary standards. In fact, inculcating good values in our students is our prime objective. Clubs like Legal Literacy, Electoral Literacy, Youth Red Cross, NSS and other cells of the college continuously sensitize the students about these.





## **PREPARATION TO FACE THE CHALLENGES OF LIFE**

Here at MAC, we provides a conducive environment for students to learn, grow, and develop the skills and abilities necessary to navigate the challenges of life. As new education policy 2020 emphasizes holistic development, skill development, flexibility, adaptability, experiential learning, and career guidance of students. College prepares students to face life's challenges by focusing on these aspects. They are provided opportunities for growth in academics, social, emotional, and physical well-being. The college also helps students to develop practical skills, foster a growth mindset, offer experiential learning experiences, and provide career guidance and counseling. By following the principles outlined in the new education policy 2020, college plays a crucial role in preparing students to face the challenges of life and provides a supportive and nurturing environment for student growth and development.

Every year, the students are exposed to a diverse range of opportunities to identify, showcase and hone their creative talents in various competitions such as Youth Festival, Talent Show, Inter-College Debates, Declamations, Quiz Contests, Poetic Recitations, Power-Point Presentations, etc. We lay great emphasis on the personality development of the students. For this, special classes are held for improving their communication skills. Need based practical training is imparted to the students on different topics such as GST, Income Tax, communication and leadership etc.

## **PERSPECTIVE PLAN 2024-29**

It is our pleasure to present before you the Perspective Plan for the period 2024-29. After around 4 decades of leadership as President Governing Body, Lala Desraj Goel passed away on Dec. 09, 2017. His contribution in the development of the Institution is immense and his leadership was pivotal for giving new direction to the teaching-learning processes, infrastructure development keeping in view the changes in the educational spectrum in the country and ensuring quality education for the students so as to transform them into the productive citizens of the country. The new leadership is equally promising and forward looking. We are happy to share the Perspective Plan of the College for next 5 years which gives a roadmap for all round growth and development of the College. It has set quality benchmarks in tune with the criteria developed by National Assessment and Accreditation Council. We are sure, the College would be able to follow the path set and direction shown by the proposed perspective plan with cooperation of all stake holders.

Off. Principal

In charge IQAC.



## MAHARAJA AGRASEN COLLEGE, JAGADHRI

“Plans are of little importance, but planning is essential.” — Winston Churchill

### SWOC Analysis of the College

<p><b>Strength:</b></p> <ul style="list-style-type: none"><li>• Qualified and dedicated Faculty.</li><li>• Good Infrastructure.</li><li>• Strong Alumni Association.</li><li>• Collaboration with industries.</li><li>• Supportive and Committed Management.</li><li>• Good reputation.</li></ul>	<p><b>Weaknesses:</b></p> <ul style="list-style-type: none"><li>• Limited financial resources.</li><li>• Severe paucity of regular qualified Faculty.</li><li>• Low student enrollment. Limited Research activities.</li><li>• Lack of diverse add-on programs.</li></ul>
<p><b>Opportunities:</b></p> <ul style="list-style-type: none"><li>• Introduction of need based certificate and other courses.</li><li>• Strengthening industry institute interface Promotion of research and publications.</li><li>• Introduction of additional need-based and vocational courses including that of soft skills</li></ul>	<p><b>Challenges:</b></p> <ul style="list-style-type: none"><li>• Competition with other Government and grant-in-aid institutions in the vicinity.</li><li>• Facing the stringent &amp; apathetic government rules and legal hurdles in the process of recruitment of regular faculty.</li><li>• Facing increased workload with the advent of the NEP Mobilization of resources</li><li>• Improving the level of English communication skills of the students</li></ul>



## OBJECTIVES

- 1.To provide high-quality education and ensure that all students achieve their academic potential through effective teaching, support services, and resources.
- 2.To promote student success by providing comprehensive career counseling, training and placement services for students studying in college and other colleges as well.
- 3.To create a welcoming and inclusive campus environment that celebrates diversity and promotes cultural awareness and understanding among students, faculty, and staff.
- 4.To foster connections between the college and the local community and improve industry and professional linkages.
- 5.To support faculty and staff in their professional development.
6. To integrate technology into all aspects of college operations.
7. To promote sustainable practices on campus, such as water and energy conservation, waste management and environmentally friendly initiatives and promote environmental stewardship.
8. Encouraging feedback from all stakeholders and to ensure that the institution is meeting its goals and objectives.
9. Enhance alumni engagement and making them a part of placement program.
10. Focus on e- governance.
11. Improving constantly down going student strength.



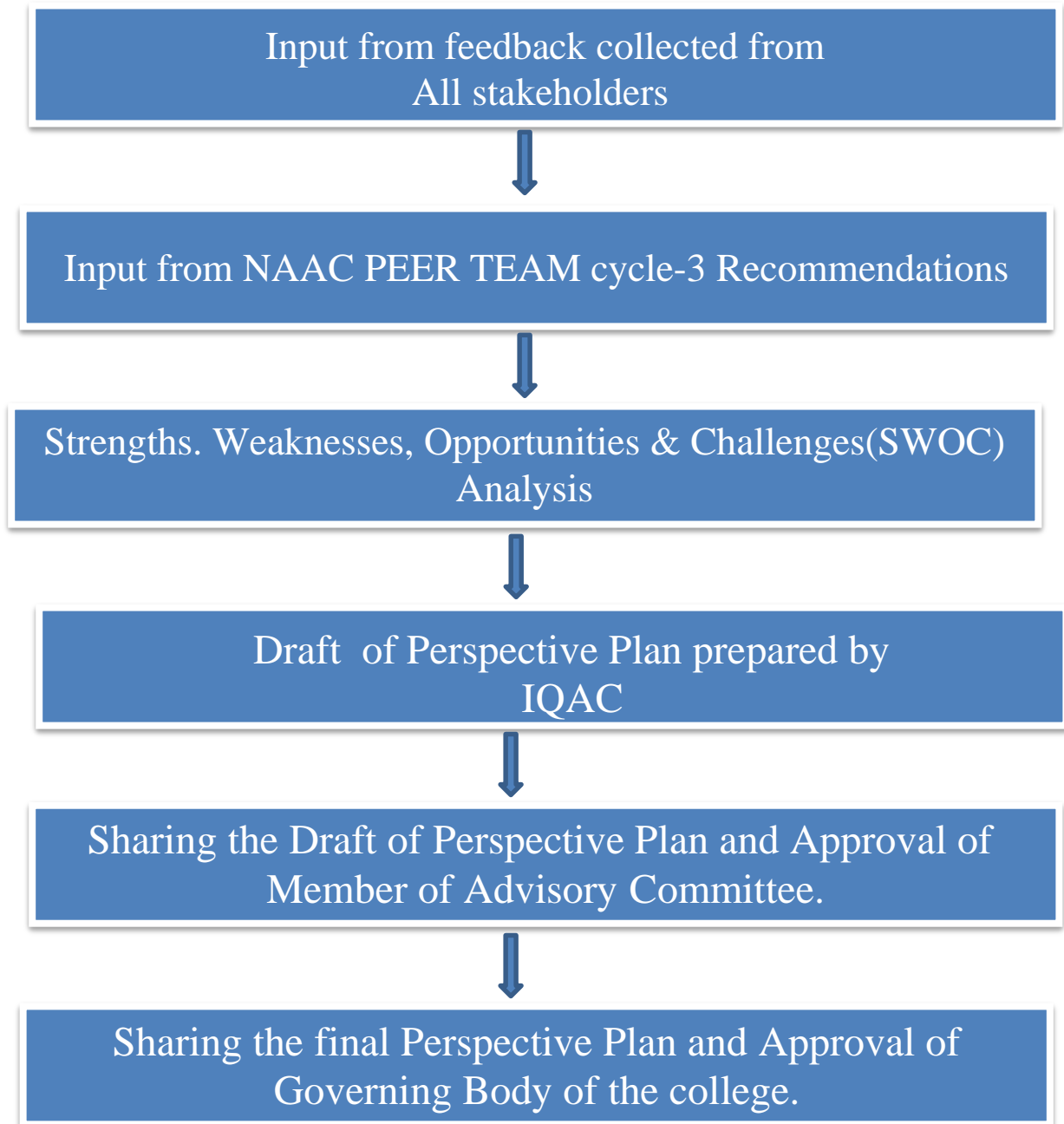
# STRUCTURE OF PERSPECTIVE PLAN

## Strategic Plan - Formulation

### 1. STRATEGIC PLAN- FORMULATION

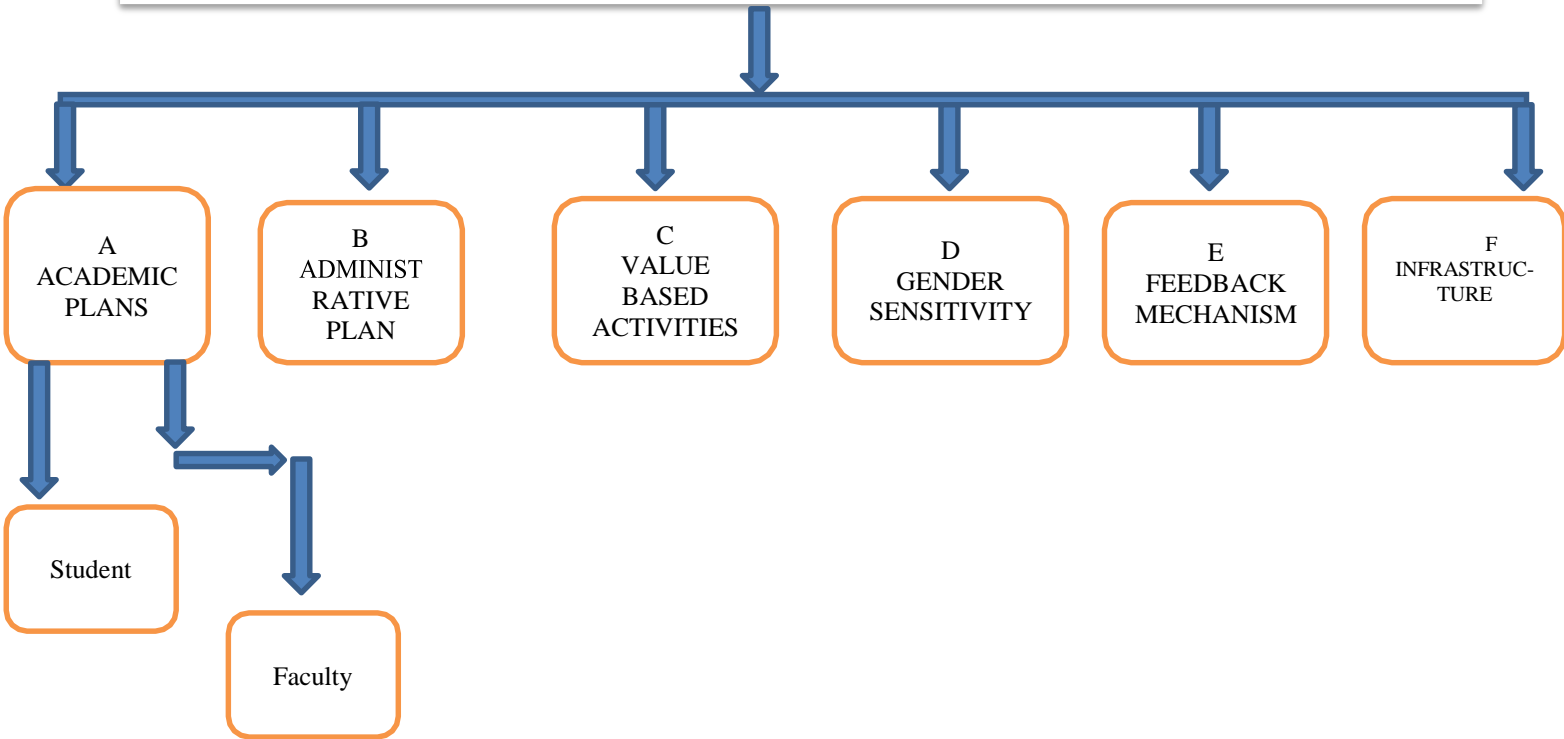
Perspective Plan is effectively formulated by collecting inputs from several internal as well as external stakeholders and implementing the same through IQAC toward achieving holistic academic excellence.

### Strategic Plan Formulation





## THRUST AREAS OF PERSPECTIVE PLAN







## **ACADEMIC PLANS**

### **I) Student**

#### **1. Teaching and Learning :**

i. Curriculum design and delivery: Though college follows curriculum prescribed by kurukshetra University , kurukshetra ,but under new education policy 2020, the institution will prepare students for the challenges of the modern workplace and will equip them with the skills and knowledge they need to succeed in their chosen careers.

Following strategies will be implemented:

- **Emphasis on practical skills:** The College would focus on providing students with practical skills and hands-on experience in their chosen field of study. This could include internships, practical projects, and workshops conducted by industry experts.
- **Industry-relevant courses:** The college would offer courses that are relevant to the needs of the industry.
- **Interdisciplinary approach:** The College would encourage an interdisciplinary approach to learning, where students are encouraged to explore different fields of study and make connections between them. This will help them develop a broad understanding of their subject area and enhance their problem-solving skills.
- **Program outcomes and course outcomes will be clearly defined and wide awareness among students will be done.**
- **Program outcomes and course outcomes evaluation mechanism will be developed and implemented.**
- **To seek AICTE approval for BBA/BCA programs.**

ii. Teaching methodologies: College employs a variety of teaching methodologies, such as lectures, discussions, group projects, case studies, and hands-on labs, to cater to different learning styles and preferences.

iii. Assessment strategies: College uses a range of assessment strategies, such as exams, quizzes, essays, presentations, and projects, to evaluate student learning outcomes.

iv. Technology integration: College has integrated technology into teaching and



learning processes to enhance the classroom experience, facilitate collaboration, and provide access to online resources and tools. College would promote the usage of modern technology by students and staff.

## 2. Students' Strength:

College has witnessed reduction in enrolment of students in last couple of years mainly due to opening of many Government Colleges in the surrounding areas and also a trend of local students going to Metropolitan cities or abroad is increasing. The inefficacy of online centralized registration and admissions in Haryana has also adversely affected the strength of students in the Colleges in the region.

Following strategies will be implemented to increase the enrolment ratio :

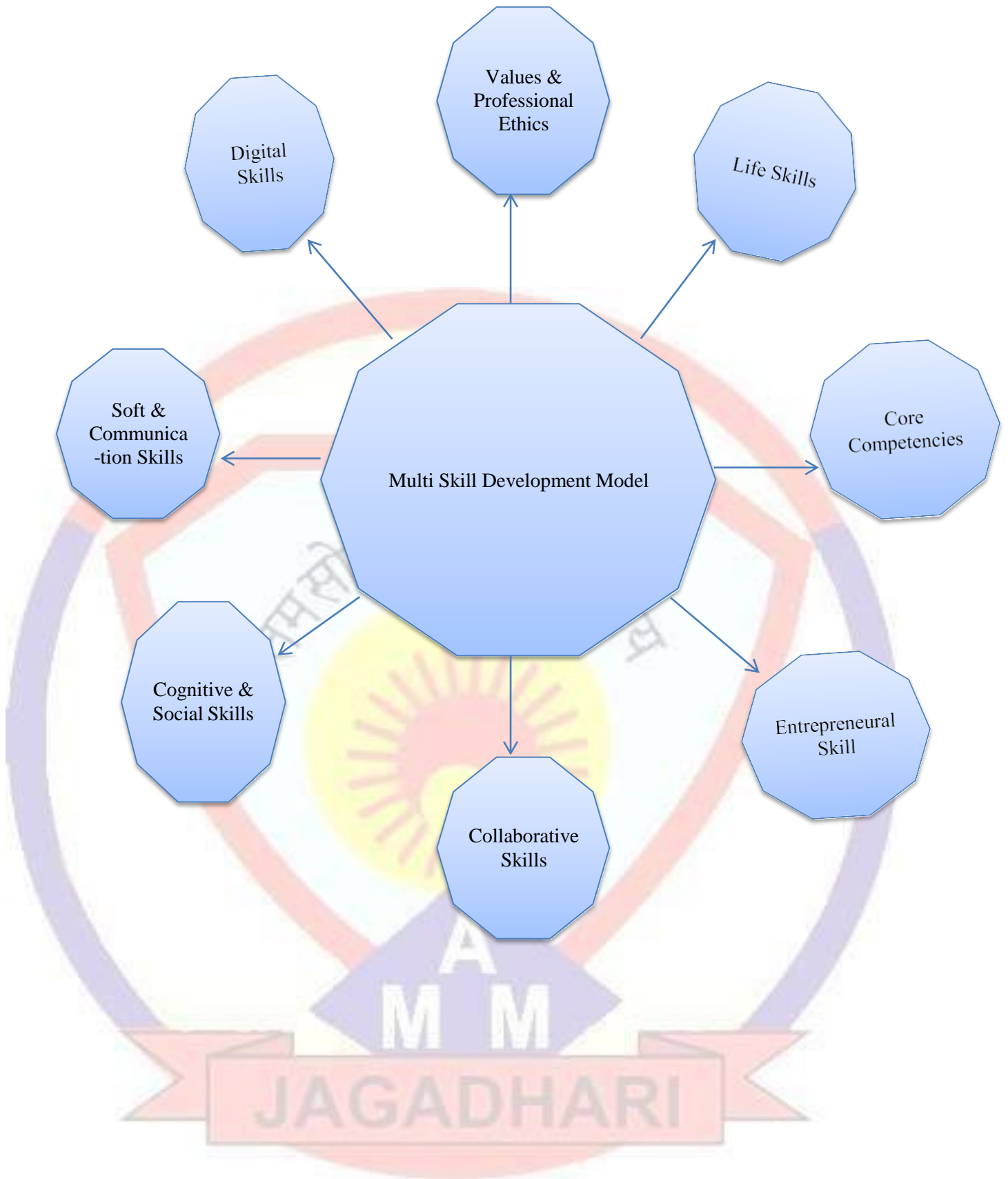
- a. Conduct of targeted Marketing Campaigns that highlight the unique offerings, programs and opportunities of the College.
- b. Organize information/awareness sessions on New Education Policy 2020 and online admission process as well as campus tours for the Senior Secondary Students.
- c. To Promote New Admission and Incentive in the form of Books and Scholarship to Meritorious Students.
- d. 10+2 pass out student will be motivated to join short duration course.
- e. Student counselling help desk for Admissions will be created.
- f. To curb Student Drop out Ratio a speedy follow up action will be taken by administrative office and as well as at the departmental level. Personalized Counselling and mentoring and regular check-ins & track such students will be done.

## 3. Capacity building and skills enhancement of students:

The college supports the vision of "developing society through education" and the mission of nurturing/intellectual/ethical/spiritual human resources and strives to develop students' international and national career potential. College will continuously work for the capacity building and skill development of students so that they can grow harmoniously in the world.



**College will focus on multi Skill modal for Holistic Development of Students**







## 4. Employability:

- a. Enhancing employability of the students as per corporate requisites and making them job ready is always our motto. So, it is planned to strengthen Add on courses and start certificate programs like Advanced Excel, Foreign Accounting, Retail Management, Hardware and Networking etc. and persuade students to have hands-on experience by undertaking internships, organize professional ethics workshops by well-placed alumni, organizing job fair for the students in the region and sessions with experts to bridge the gap between academia and industry.
- b. Offer workshops like resume-writing workshops and seminars on personal development, goal setting, and resilience to help students leverage their strengths and overcome challenges and to help students prepare for the job market and secure employment after graduation.
- c. The employment prospects of students of Post-graduation will also be done through the efforts of the Placement Cell and offering Add on courses.

## 5. Entrepreneurship:

Let's be job creators rather than job seekers'-to infuse the spirit of entrepreneurship, College would play a key role in fostering entrepreneurship development by implementing various initiatives and programs. Some ways in which colleges would support its students in entrepreneurship include:

- a. Women Entrepreneurship Courses and Programs: College would offer specific short-term courses and programs focused on entrepreneurship that cater to the needs and interests of women entrepreneurs. These programs would provide practical knowledge, skills, and resources to help women start and grow their businesses.
- b. Networking opportunities: College would facilitate networking opportunities for students by organizing workshops, seminars, and networking events. These platforms would help them connect with other entrepreneurs, mentors, investors, and industry experts to exchange ideas, collaborate, and seek support.
- c. Mentorship programs: College would establish mentorship





programs that pair entrepreneurs with experienced professionals or successful entrepreneurs. Mentors would provide guidance, advice, and support to potential entrepreneurs to navigate the challenges of starting and running a business.

- d. Incubation and support services: College would set up incubation center for business support services. This center would provide workspace, access to resources, funding opportunities, and other support services to help entrepreneurs launch and scale their ventures.
- e. Awareness and skill-building workshops: College would conduct awareness and skill-building workshops on topics such as business planning, marketing, financial management, and legal compliance.
- f. Access to funding and resources: Colleges would help entrepreneur's access funding opportunities, grants, loans, and other financial resources to start or expand their businesses. They would also provide information on government schemes, programs, and initiatives that support entrepreneurship.
- g. Celebrating and showcasing success stories: College would celebrate and showcase the success stories of women entrepreneurs to inspire and motivate aspiring entrepreneurs.

## 6. Research Aptitude:

- a. A Reader Club will be established to promote literacy, a culture of reading and to provide a platform for students to engage in meaningful discussions and critical analysis of literary works. Club will also work for the improvement of students' communication and critical thinking skills through book discussions and activities.
- b. To promote research culture by organizing inter departmental research paper/ PPT presentation competitions.
- c. Seminar will be organized for Post-graduation students on Research Methodology and Intellectual Property Rights.
- d. To encourage students of Post-graduation to present research papers at conferences.

## 7. Academics:

Academics are of prime importance for any educational institution and continuous improvement in results is the focal area. So, it is decided to introduce a Result Improvement Program by taking three hours pre- university exams besides class tests by the teachers and to organize seminars by alumni for current students on how to excel in University examinations.



- a. College would also enhance the curriculum with hands-on learning experiences, field work projects, and industrial and educational trips to make the academic program more relevant and engaging for students.
- b. Implement academic support services, such as tutoring, extra classes for slow learners and advance learners.

## 8. Co-curricular Activities:

- a. There are three types of curricular activities like NCC Boys & Girls, NSS Boys and NSS Girls and Cultural & Sports activities. The efforts would be made to motivate students to actively participate in at least one chosen activity and learn to imbibe a team spirit. The College is looking forward to prepare and participate more girl students in the games and sports activities.
- b. Expand the range of co-curricular activities available to students, including clubs, sports club, Art and cultural society, and community service projects.
- c. Encourage student involvement in leadership positions, event planning, and campus activities to foster personal growth, teamwork, and communication skills.

## 9. Students' Participation in Competition:

The College students participate in different competitive activities organized by colleges in the region such as quiz, essay writing, debate, declamation, singing, dancing, arts, cooking and so on. Efforts would be made to identify and develop the talent pool to provide them more opportunities to excel and instil a sense of competition.

## 10. Student Support Services:

College provides comprehensive student support services, including counseling, career guidance, financial aid assistance, and other resources to help students succeed both academically and personally.

Following strategy will be followed to ensure student support services:

- Scholarships and grants: College would offer Government and Non-



Government merit-based scholarships, need-based grants, and other forms of financial aid to help students cover tuition costs, fees, and other expenses.

- Student support fund with voluntary contribution from teachers will be set-up. In addition Alumni will be approached to make liberal contribution to the said purpose.
- College would also offer fee concessions to needy students.
- Financial counseling: College would offer financial counseling services to help students create and manage a budget, understand their financial aid package, and make informed decisions about managing their finances during college.
- Implement a comprehensive student support program that includes academic counseling, mental health services, and career guidance.
- Provide academic resources such as tutoring and study skills workshops to help students excel in their studies.
- Establish a peer mentoring program where upper-class students can provide guidance and support to underclass students.
- Offer workshops and seminars on topics such as time management, stress management, and study habits to help students succeed.
- Earn while learn scheme will be started.

## 10. Anti-ragging measures and students' grievances:

Our College provides a ragging free campus .In order to prevent and address ragging and students' grievances in college, a mechanism should be put in place. College mechanism would include the following components:

1. Anti-ragging committee: A committee comprising faculty members, administrators, and student representatives is formed to monitor and prevent ragging incidents on campus. This committee would take necessary steps to prevent and address ragging and students' grievances in college.
2. Awareness programs: Regular workshops and awareness programs would be conducted to educate students about the consequences of ragging and the importance of maintaining a healthy and respectful campus environment.
3. Helpline numbers: Helpline numbers would be provided to students so that they can report any incidents of ragging or harassment anonymously.
4. Grievance redressal cell: A dedicated grievance redressal cell would be established to address students' complaints and grievances in a timely and effective manner. This cell would have a transparent process for receiving, investigating, and resolving complaints.
5. Counseling support: Counseling services would be made available to students





who have been victims of ragging or harassment. These services should provide emotional support, guidance, and assistance in coping with the traumatic experience.

## 12. Mentor-Mentee System: Know Your Student

### **Role of Mentor**

1. To know Students' interests, hobbies, and preferences.
2. Record data of student participation in campus events, clubs, and departmental activities.
3. To know Student facing any challenges, stressors, and motivation requirement. .
4. Conduct meeting with parents and student counseling
5. Observe students' behavior and interactions.
6. Seek feedback from faculty and staff who work closely with students to gain additional perspectives.
7. Review academic performance data.
8. Support their aspirations: Help mentees to explore their academic and career aspirations, connect them with resources and opportunities to pursue their goals, and provide guidance and support as they navigate their paths to success.

## 13. Strategy to deal with diversity among students

Slow learners and advanced learners have distinct characteristics and learning needs that require different approaches to support their academic development.

### **Strategy to improve performance of slow learners in the college :**

- i. Individualized learning approach: Identify the specific needs and adopt educational strategies to meet their needs. Personalized attention and support can help improve their performance.
- ii. Provide additional support: Offer extra help sessions, tutoring, or academic counseling to assist slow learners in understanding and mastering difficult concepts.
- iii. Make them aware about utilizing multimedia tools like videos, online resources, and interactive technology.
- iv. Encourage slow learners to participate in class discussions, group activities, and hands-on learning experiences to improve their understanding and retention of information.
- v. Provide positive reinforcement and feedback to boost their confidence.
- vi. Create a positive and inclusive classroom atmosphere where slow learners feel comfortable asking questions and seeking help.
- vii. Involve parents/guardians in the educational process to ensure a holistic approach to improving the performance of slow learners.
- viii. Encourage slow learners to adopt a growth mindset and believe in their ability to learn and improve over time with effort and perseverance.





## **strategy to improve performance of advance learners in the college :**

- i. Offer opportunities for projects, and creative assignments, team leadership etc. that allow them to explore their interests and abilities.
- ii. Encourage them to question assumptions, think critically about complex issues, and develop their own perspectives.
- iii. Offer advanced placement courses, honors programs, or specialized short-term skill enhancement activities that provide them with opportunities to delve deeper into subjects and accelerate their learning.
- iv. Invite them to join Reader club of the college where they will find a supportive and intellectually stimulating learning environment where they can learn from each other and exchange ideas.
- v. Pair advanced learners with mentors, professors, or professionals in their field of interest to provide guidance, support, and real-world insights.
- vi. Provide access to extracurricular activities, workshops, seminars, conferences, and internships that allow advanced learners to deepen their knowledge, skills, and experiences outside the classroom.
- vii. Foster a growth mindset: Encourage advanced learners to adopt a growth mindset and view challenges as opportunities for learning and growth. Emphasize the importance of perseverance, resilience, and continuous improvement to help them overcome obstacles and reach their full potential.
- viii. Support their aspirations: Help advanced learners explore their academic and career aspirations, connect them with resources and opportunities to pursue their goals, and provide guidance and support as they navigate their paths to success.

## **II. FACULTY**

1. Recruitment and Retention: The pillar of any academic institution is its faculty; hence it is decided that vacant post will be filled whenever Government will remove ban.
2. Teaching and Learning: College will encourage innovative teaching practices and technology integration, to enhance student engagement and success.
3. Professional Development of staff:
  - To upgrade the teaching abilities of the teachers, it is planned to conduct Faculty Development Programs (HRD) on a regular and continuous basis. In a fast paced world, Technology and e learning have transformed the way in which learning is imparted to students. So, to take a step ahead in this



direction sessions on innovation in teaching and learning, e-learning and e-content development will be organized.

- Conferences offer an opportunity to gain knowledge, discuss ideas and develop scientific thinking. So conferences will be organized by various teachers/ departments to involve a culture of debate, discussion and critical thinking.
- College would establish the research centers, collaborative networks, and interdisciplinary initiatives to promote a vibrant research environment on campus.
- Research undertaken by teachers adds to both, the academic strength of an institution and individual development. So, it is planned to motivate young teachers without PhD degree to enroll and complete their research leading to PhD degree as soon as possible.
- The college would encourage its faculty to undertake micro research and indulge in to research publications, book publications, organize seminars and symposia etc. at informal level involving their colleagues in the college and other colleges. They would also be encouraged to raise funds for research, seminars etc. by submitting proposals to the appropriate agency.
- The college would organize syllabi reviews/feedback to have an insight into the latest developments in curriculum and submit their suggestions to the University.

4. **Service and Leadership:** The College recognizes and rewards faculty members for their service to the college, community, and profession through awards, honors, and leadership opportunities. College would also encourage faculty involvement in governance committees, academic advising, student mentorship, and community outreach activities to contribute to the college's mission and goals.

5. **Work-Life Balance and Well-being:** Promote work-life balance among faculty members by offering flexible work arrangements, parental leave policies, and wellness programs. Provide resources and support for staff mental health, stress management, and work-life balance to ensure their overall well-being and job satisfaction.



## **B) ADMINISTRATIVE PLAN**

### **I. DIGITALISATION:**

- The centralized admission process introduced by Haryana Government will be followed to bring transparency and reduce errors in admissions. The centralized admission process is well-defined, transparent, based on merit coupled with reservation policy.
- College will implement e-governance for a transparent and quick system by making ERP updation.
- Electronic document management: Transition from paper-based documentation to digital document management systems for storing and accessing important administrative records, student records, and financial information.
- Digital communication tools: Use of digital communication platforms such as email, messaging apps, and video conferencing tools to facilitate communication between students, faculty, and administrative staff will be promoted.
- Online library services: Digital library system that allows students and staff to access e-books, academic journals, research databases, and other resources online awareness and usage will be promoted.
- Online assessment and feedback: Utilize digital assessment tools and surveys for conducting exams, quizzes, and collecting feedback from students, faculty, and staff. This can help colleges gather data to improve academic programs and administrative services.

### **II. HUMAN RESOURCES:**

- The College would organize training programs for non-teaching staff on a regular basis to improve their efficiency.
- Recreational activities improve productivity, hence it is planned to organize more events for support staff.





- The college proposes to have Group - Insurance Policy for students and staff members particularly staff under self- finance scheme.

### III. CONFORMITY TO STANDARDS:

- The College would develop a mechanism and conduct Academic Audit, Green Audit etc.
- Strengthen the audit mechanism by organizing internal audits of different kinds.
- To set standardization by upgrading college to take part in NIRF, ISO certification and NAAC accreditation (third cycle).
  - To conduct Gender Audit/ Gender Equality survey to bridge the gap.
  - To conduct green audit and environmental audit to discover loopholes and pursue healthy practices.
  - To conduct Information Technology audit.
  - To apply for National Institute of Regulatory Framework

### IV. DOCUMENTATION:

- Record Keeping is crucial in any administrative set up. So it is planned to establish robust system for keeping updated record of the office in safe mode preferably in digital form.
- College will form a reporting system in order to keep proper accountability of all events taking place in an organization.

### V. EXAMINATION PROCESS:

- The College will develop a periodic internal exam system to prepare student for better performance in University Examinations.
- In tune with NEP 2020 the focus would be on learning and skill development of students.
- The teachers would develop a system of class presentations by students to improve their confidence, communication and presentation skills.

### VI. COLLABORATION:

- To increase linkages with other colleges and HEIs.





- To increase linkage with companies for internship and placement.

VII. Communication Channels: Effective communication channels, such as a college website, social media platforms, and regular newsletters, will be updated to keep students, faculty, staff, and parents informed about college events, policies, and updates.

## **C) VALUE BASED ACTIVITIES**

- It's an endeavor to bring up good citizens so it is planned to set up a committee solely attributable to promote values.
- The College would promote social outreach programs to inculcate values.
- The College would also promote value education through departmental fests.
- We will organize donation drives continually to benefit the downtrodden section of the society and sensitizing students.
- To promote harmony amongst the students by celebrating various festivals of different religions.
- To celebrate various days, national and international, to create awareness and awaken the spirit of patriotism and universal brotherhood amongst students.

## **D) GENDER SENSITIVITY**

- To organize self-defense workshops especially for girl students.
- To organize sessions for male and female staff and students to sensitize them regarding problems related to women.
- To strengthen Women Cell and make it vibrant to address the problems of girl students and sensitize them towards their legal rights and duties.
- To encourage girl students to participate in various activities and programs.

## **E) FEEDBACK MECHANISM**

A feedback mechanism in a college is essential for students, faculty, and staff to provide input, suggestions, and comments on various aspects of the college's academic programs, services, facilities, and overall campus experience.



Here are some key components of an effective feedback mechanism the college would use :

- Surveys and questionnaires Online and Offline: IQAC would conduct regular surveys and questionnaires to collect feedback from students, faculty, and staff on a wide range of topics such as teaching quality, course offerings, campus facilities, administrative services, and overall satisfaction with the college experience.
- Focus groups and feedback sessions: Organize focus groups and feedback sessions with students, faculty, and staff to gather in-depth feedback on specific issues, initiatives, or programs within the college.
- The College has kept a suggestion box at a strategic place, where students drop in their suggestions. These suggestions will be scrutinized, periodically, and taken into account for further improvement.
- Feedback tracking and analysis: Implement a system for tracking and analyzing feedback data to identify trends, patterns, and areas for improvement. Use this feedback to inform decision-making processes and implement changes to enhance the college experience.
- To encourage Alumni Feedback on different aspects of college life and develop a mechanism for that to elicit their feedback in the structured manner.
- Action on feedback: College will ensure that feedback received is taken seriously and acted upon by college administration.



# **F) INFRASTRUCTURAL PERSPECTIVE PLAN**

## **I. PREMISES:**

Though the College has adequate infrastructure keeping in view the strength of students and requirement in training and preparing for the future. Yet, in the long run, college plans to expand the infrastructure in the premises as per requirement. Extension of premises will be done for academic, recreational and extra-curricular activities for the students to enhance their skills and also nurture their talent.

## **II. CLASSROOM FACILITIES:**

It is planned to develop well equipped class rooms with projector and display facilities along with high speed internet, acquire Smart Boards and Whiteboards, increase the number of benches and replace the old benches with new ones as and when need arises.

## **III. COMPUTER FACILITIES:**

- Plan the extension of computer laboratories which will help to make room for more students.
- Adequate number of well-equipped Computer laboratories and increase the number of computers with better RAM to cater to computer based courses and Post graduate courses in Computer Science and Information Technology.
- To increase the number of laptops for better and efficient operations.

## **IV. ENVIRONMENT CONSCIOUSNESS:**

- College would create a student-led sustainability committee that works with campus administration to develop and implement initiatives that promote sustainability and community outreach.
- Seek funding and grants to support community outreach and sustainability projects, and establish partnerships with businesses and Govt. agencies.
- Organize campus events and activities that raise awareness about environmental issues, promote conservation efforts, and educate students and staff on ways to live more sustainably.
- Collaborate with local environmental agencies and groups to plan and participate in community clean-up efforts, tree planting projects, and other initiatives that benefit the local environment.





- Implement sustainable practices on campus, such as composting, recycling, and energy-efficient buildings, to reduce our environmental impact and promote sustainability.
  - A big step towards the environment is to make campus ecofriendly. It is proposed to have an Eco Club with a teacher In charge to sensitize, engage and involve students to develop an eco- friendly campus.
  - It is proposed to conduct cleanliness drive by involving NSS and NCC volunteers at least twice a year to create a clean and healthy environment.
  - A new garden/ park has been developed at the place of old dumping area in order to create an awareness towards the environment and at the same time beautify the campus. College would focus on its proper maintenance.
  - To discourage use of plastic bags and adopt 3 R's-Reduce, Reuse & Recycle.
  - To create awareness amongst the students for a plastic free environment.
  - Reduction in electricity bills by use of LED bulbs and solar panels.
- To promote hygiene amongst girl students by setting up sanitary pad vending machines.

#### V. SPORTS AND FITNESS INFRASTRUCTURE :

The College has 2 spacious grounds for sports: one is known as Athletic Ground and the other is Volleyball Ground. The College has sufficient infrastructure for indoor games as well and 2 fitness centers one each for boys and girls. It is proposed to set up an Open Gym for the students for improving their fitness and stamina. It is proposed to rejuvenate aging sports infrastructure as per need and demand. The College also proposes to invite sports academies who would set up their nurseries in the campus and improve sports ambience in the College.

VI. OPTIMUM UTILISATION OF RESOURCES: College premises will be made available to conduct competitive exams of different recruiting agencies. College grounds and spaces are used by the members of community for morning and evening walks and games activities of children and youth. Medical and health camps taking place in the college are open to the community.





## VII. LIBRARY RESOURCES:

- Main Library with ever increasing holdings with user friendly ambience and comprehensive Library services.
- Automation of Library services is continuously improving. It is proposed to make the library fully automatic and digital contents are substantially increased.
- Developing a suitable system of Reading rooms facilities also to alumni and outsiders with charging facilities on every desk.
- It is proposed that reading room facility and library services will be made available 24x7 on the students' mobile or laptop.

## VIII. SANITATION FACILITIES:

Sanitation facilities in a college are essential for maintaining the health and well-being of students, faculty, and staff. Proper sanitation facilities help prevent the spread of diseases and ensure a clean and hygienic environment on campus. Some key components of a sanitation facilities system our college would include:

- Restrooms: Ensuring that restrooms are clean, well-maintained, and fully stocked with essential supplies such as soap, toilet paper, and hand sanitizer.
- Waste management: Proper disposal of trash and recycling materials to maintain a clean and organized campus environment.
- Water quality: Regular testing and maintenance of water supply systems to ensure safe and clean drinking water.
- Pest control: Implementing measures to prevent and control pests such as rodents, insects, and other pests that can pose health risks.
- Hand hygiene: Promoting hand hygiene practices among students, faculty, and staff to prevent the spread of infections.
- Accessibility: Ensuring that sanitation facilities are accessible to all individuals, including those with disabilities.

## IX. SECURITY RELATED:

Security-related maintenance in a college involves ensuring that the campus is safe and secure for students, faculty, staff, and visitors.

By proactively addressing security maintenance tasks, colleges can create a safe and secure environment that promotes learning and personal well-being for everyone on campus.

So some common security maintenance tasks will include:

Installing some more and maintaining security cameras and surveillance systems to monitor campus activities and deter potential criminal activity.



- Ensure that only authorized individuals can enter certain areas of the campus.
- Inspecting and maintaining exterior lighting to improve visibility and deter crime in outdoor areas.
- Conducting regular security assessments and audits to identify potential vulnerabilities and areas for improvement.
- Upgrading and maintaining campus security infrastructure, such as fences, gates, and barriers, to enhance physical security.
- Providing regular training and awareness programs for campus staff and students on security best practices and emergency response procedures.
- Collaborating with local law enforcement agencies to coordinate security measures and responses to incidents on campus.
- Implementing a comprehensive emergency communication system to quickly and effectively alert campus occupants in case of emergencies.

#### X. MAINTENANCE OF INFRASTRUCTURE:

Effective maintenance of infrastructure systems in a college is essential for creating a safe, comfortable, and efficient learning environment for students, faculty, and staff.

Some regular infrastructure maintenance tasks of the college includes:

- Regular inspections of electrical, plumbing, heating, and cooling systems to identify and address any issues before they become major problems.
- Routine cleaning and maintenance of HVAC systems to improve indoor air quality and energy efficiency.
- Monitoring and testing of fire safety and security systems to ensure they are functioning properly.
- Upgrading outdated or inefficient infrastructure systems to improve energy efficiency and reduce operating costs.
- Repairing any structural damage to buildings or facilities to maintain a safe and functional learning environment.
- Regularly inspecting and maintaining campus roads, sidewalks, and parking lots to ensure they are safe and accessible.
- Implementing a preventive maintenance program to address issues before they lead to costly repairs or downtime.
- Training campus staff on how to properly maintain and use infrastructure systems to maximize their lifespan and efficiency.
- It is proposed that College will install solar power system at an



- appropriate time.
- Open spaces will be elevated with interlock tiling to prevent waterlogging in rainy season.
- The supply of electricity power is backed with generator facility to ensure continuous and uninterrupted flow of electricity.

#### XI. OTHER FACILITIES.

- Fully equipped auditorium hall with audio visual facilities.
- Furnished departmental rooms for faculty.
- Faculty Room with computers and internet facilities in the Library.
- Well-furnished Conference Room.
- Firefighting equipment's were installed .
- Effective internal communication through intercom facilities.
- Computers at laboratories, offices, Library and departments with LAN.
- Well-furnished and fully computerized Administrative Office.
- Spacious, well furnished, well ventilated Cafeteria.
- Boys and Girls Common Rooms.
- Develop Language Laboratory





**Approved by:**

**Advisory Committee**

Dr. Seema Gupta

Ms. Punam Garg

Dr. Vijay Chawla

Mr. Gourav Bareja

Mr. Randeep

**Dr. Karuna, Offg. Principal**

**Final Approved by Governing Body of the College:**

Dr. Ashwani Goel, General Secretary