

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Maharaja AgrasenMahavidyalya

1.2 Address Line 1

Maharaja AgrasenMahavidyalya

Address Line 2

AgrasenChowk

City/Town

Jagadhri

State

Haryana

Pin Code

135003

Institution e-mail address

principalmac.bajpai@gmail.com

Contact Nos.

01732-245719

Name of the Head of the Institution:

Dr. P.K.Bajpai

Tel. No. with STD Code:

01732-245719

Mobile:

09468100769

Name of the IQAC Co-ordinator:

Dr. Karuna

Mobile:

09416991900

IQAC e-mail address:

iqacmac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

HRC0GN 10699

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

F.19.26/EC(SC-6)/DO/2015/62

1.5 Website address:

www.mac.ac.in

Web-link of the AQAR:

http://mac.ac.in/?page_id=968

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1 | 1 st Cycle | B++ | 80.20 | January, 2004 | 5 years |
| 2 | 2 nd Cycle | B | 2.26 | March, 2015 | 5 years |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

15-07-2004

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2014-15 submitted to NAAC on 15-10-2015
- ii. AQAR 2015-16 submitted to NAAC on 03-12-2016
- iii. AQAR 2016-17 submitted to NAAC on 31-12-2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Applications

1.12 Name of the Affiliating University (for the Colleges)

Kurukshetra University,
Kurukshetra

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc – **NIL**

| | | | |
|--|---|------------------------------|---|
| Autonomy by State/Central Govt. / University | - | | |
| University with Potential for Excellence | - | UGC-CPE | - |
| DST Star Scheme | - | UGC-CE | - |
| UGC-Special Assistance Programme | - | DST-FIST | - |
| UGC-Innovative PG programmes | - | Any other (<i>Specify</i>) | - |
| UGC-COP Programmes | - | | |

2. IQAC Composition and Activities

| | | | |
|--|-----|-----------|------------|
| 2.1 No. of Teachers | | 06 | |
| 2.2 No. of Administrative/Technical staff | | 03 | |
| 2.3 No. of students | | Nil | |
| 2.4 No. of Management representatives | | 01 | |
| 2.5 No. of Alumni | | 01 | |
| 2.6 No. of any other stakeholder and community representatives | | 01 | |
| 2.7 No. of Employers/ Industrialists | | Nil | |
| 2.8 No. of other External Experts | | Nil | |
| 2.9 Total No. of members | | 12 | |
| 2.10 No. of IQAC meetings held | | | |
| 2.11 No. of meetings with various stakeholders: | No. | 07 | Faculty 04 |
| Non-Teaching Staff StudentsAlumni | 02 | Others 01 | - |

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Two day Programme on – **How to Excel as a Student and Make Career**
- **‘Performance Rating Yardstick for Academic Audit Standards (PRaYAAS)’** – a framework for facilitating continuous monitoring of performance of higher education institutes, developed by the DGHE, Panchkula was discussed in a meeting with IQAC members and observations, comments and suggestions were sent to the Deputy Director Co-ordinator, DGHE, Haryana on April 23, 2018.

2.14 Significant Activities and contributions made by IQAC

- IQAC stressed on organization of the following activities:
- **E- Bulletin - MAC VIBES** is being published bi-annually
 - All tutors were advised to make a **talent pool** of students so that their abilities and energies can be channelized in positive direction.
 - Stress on **grooming students** for career and enhancement of their job skills
 - **Effective use of audio-video hall** for students and faculty seminars
 - Stress on effective implementation of **mentoring** system
 - Stress on **reducing absenteeism**
 - Stress on **maintaining discipline**
 - **Inculcating cultural values** among students by celebrating various festivals and important days

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|----------------|--------------|
|----------------|--------------|

| | |
|--|---|
| Strengthening Mentor-Mentee Relationship | Tutors were asked to make a Talent Pool of students to channelize their energies in positive direction and hold group discussions on various academic and current issues in their respective classes and have better interactions with their students to find out their problems and grievances and initiate necessary action to solve them. |
| Importance to grooming students and enhancement of their job skills | Various seminars and training programmes and pre-placement activities were organised by the Career Guidance and Placement Cell to groom students for career and enhance their job skills, communication skills and social skills. For the purpose linkages were also established /renewed with outside agencies for training of specific skills. |
| Training students for effective public speaking | Declamation, debate, poetical recitation contests by various departments and cells were organised and many students took part in them. |
| Undertaking social initiatives | Gender Sensitisation and Cleanliness were the main themes on which all talks, discussions and contests were based. In addition, programmes related to Health and Hygiene, Communal Harmony, Voting Rights, Blood Donation, Environment Protection and First Aid Training were also organised. |
| Stress on undertaking Student Enrichment Programmes | Workshops for students by experts have been conducted and seminars organised by Computer, Commerce, Sociology departments and Training and Placement Cell. Experimental learning was given to students by Historical site seen activity organised by History department and through industrial visit by Commerce department. |
| Making technology an integral part of teaching and learning activity | Teachers and students are using fully equipped conference hall for presentations and discussions. Students are checking their online attendance and are also given information through SMS on shortage of lectures, fee dues etc. College library is fully digitalised and bar codes, thumb identification, wi-fi and high speed internet connection, sms/email alert and OPAC facility is available. |
| Facilitating faculty interaction on important issues | Interactive programmes for faculty members on issues like Mentor-Mentee Relations, GST, Performance monitoring in Higher Education, |

| | |
|--|---|
| | PM Vision of New India, Post Budget Discussions were organised. |
| Encourage students retention and reduce absenteeism | Mentors have been given the responsibility to monitor the attendance of their respective class and take appropriate steps to improve the attendance and encourage students' retention. |
| Participation of students in co-curricular activities through mentor-mentee system | Mentors are keeping eyes on the talent and potential of their students and according encouraging students to participate in various co-curricular activities, attend experts' lectures and training programmes. |
| Improvement in infrastructure and facilities | Renovation work to make college auditorium centrally AC and fully audio visual has been started. |
| Stress on maintaining discipline | Teachers keep an eye on student activities in the campus by performing discipline duties in groups and providing counselling them as and when required. |
| New Courses | B.Sc in Non-medical and Computer Science has been started from this session. |
| Stress on meritorious and weak students | Meritorious and weak students are identified and extra classes and tests are taken for their improvement. |

** For Academic Calendar see Annexure - I*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate y other body

Provide the details of the action taken

AQAR was submitted to the college management and the management accepted all the proposals of IQAC and allowed to act upon the plan of action. The management also stressed on the following:

- Increase new enrolments specially in new courses
- Reduce absenteeism and drop outs
- Early completion of renovation of college auditorium and building of new washrooms and upgrading of older ones.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | - | - | - | - |
| PG | 02 | - | 02 | - |
| UG | 09 | - | 07 | 05 |
| PG Diploma | - | - | - | - |
| Advanced Diploma | 03 | - | 03 | 03 |
| Diploma | 03 | - | 03 | 03 |
| Certificate | 05 | - | 05 | 05 |
| Others | - | - | - | - |
| Total | 22 | - | 19 | 16 |
| Interdisciplinary | - | - | - | - |
| Innovative | - | - | - | - |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The College follows the curricular design of Kurukshetra University framed by the Board of Studies of different subjects of the University.

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 11 |
| Trimester | - |
| Annual | 11 |

1.3 Feedback from stakeholders Alumni Parents Employers **Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***For students' feedback Performa, see Annexure - II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi are revised/updated only by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The college started B.Sc Non- Medical and B.Sc Computer Science from the academic session 2017-18

Criterion – II

2. Teaching, Learning and Evaluation

| | | | | | |
|------------------------------------|-------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others |
| | 15 | 08 | 05 | 01 | 01 |

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| - | 7 | - | - | - | - | - | - | - | 07 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

1

-

21

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|--------------------|---------------------|----------------|-------------|
| Attended Seminars/ | - | 31 | - |
| Presented papers | - | 26 | - |
| Resource Persons | - | 04 | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Stress on career and **student enrichment** programmes for students
- **Experimental learning** given to students by industrial visits, site seen activity, showing movies and live programmes to give them better perspective of issues.
- **Workshops** for acquainting students on latest development and preparing them for future change.
- **Group discussions** among students on important issues in all classes to make them alert and responsive
- **Promoting intra and inter class activities** in the college
- **Remedial classes** for slow learners
- **Special guidance** to advance learners
- **Display** of students' attendance and fee details online for their convenience
- **Use of conference hall** for students presentations
- **Guiding students** for effective presentation skills
- Strengthening the **mentor-mentee relationship**
- Stress on **extra -curricular activities**

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination reforms initiated by the university are adopted; however for internal evaluation pre-university exams/quizzes/presentations are used.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop - - -

2.10 Average percentage of attendance of students 75

2.11 Course/Programme wise distribution of pass percentage (2017-18):

| Title of the Programme | Total no. of students appeared | Pass % |
|------------------------|--------------------------------|--------|
| B.Com. Final (VI Sem) | 220 | 61 |
| B.A. Final (VI Sem) | 69 | 22 |
| B.B.A. Final (VI Sem) | 12 | 42 |
| B.C.A. Final (VI Sem) | 17 | 24 |
| M.Com.(F) (II Sem) | 8 | 63 |
| M.A. (Hindi) (I Sem) | 5 | 60 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :
 IQAC plans academic and non-academic activities, analyse data obtained from Administrative Office, conducts meetings with faculty members and student council and gives suggestions to the office for improvement, if needed.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|---|-------------------------------------|
| Refresher courses | 2 |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | 01 |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |

| | |
|---|----|
| Staff training conducted by other institutions | 2 |
| Summer / Winter schools, Workshops, etc. | - |
| Others (state, national and international level seminars attended by the faculty) | 36 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 03 | 01 | - | 02 |
| Technical Staff | - | - | - | 03 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC encourages faculty to undertake research projects, organize seminars and get their research work published.
 - One of the faculty members is **Associate Fellow** of Indian Institute of Advanced Studies, Simla.
 - An Inter Disciplinary Seminar on ‘**Models of Good Governance in Sanskrit Shastras and their Application in Present Times**’ was organised by the department on February 24, 2018.
 - A 2-day National Seminar on ‘**Applications of Mathematics in the Present Scenario**’ was organised by the Department of Mathematics on Nov 10-11, 2017.
 - A one day Multi-Disciplinary National Seminar on the theme ‘**Unravelling New india: Growth, Opportunities and Challenges**’ was organised by the Department of Commerce on March 10, 2018.
 - Our faculty **attended 31** state, national/ international level seminars and **26 papers** were presented by them and 4 members acted as resource persons.
 - One of the faculty members was selected **member of the core team** of major research project on Military History of Haryana at Haryana Academy of History and Culture, Kurukshetra.
- IQAC encourages various departments, cells and committees to organize interactive programmes in association with other institutions and organisations.
 - An interactive programme for faculty members on **Women Empowerment** was organized in the college in association with **Uthan and EkKadamManavatakiAur**.
 - An extension lecture on **KhapPanchayats and Honour Killing** was organized by the Department of Sociology in association with UTHAN, Yamunanagar.
 - A guest lecture on ‘**What Does the Corporate Sector Demand**’ and another lecture on Interview Skills and Self-Grooming were organized in association with **FBS Business School, Bangalore**.
 - Faculty and students of the college participated in **GST workshop** organized by Commerce Department of the college.
 - **Post Budget Discussion** was organized.
 - ‘**Performance Rating Yardstick for Academic Audit Standards (PRaYAAS)**’ – a framework for facilitating continuous monitoring of performance of higher education institutes, developed by the DGHE, Panchkula was discussed in a meeting with IQAC members and observations, comments and suggestions were sent to the Deputy Director Co-ordinator, DGHE, Haryana on April 23, 2018.
 - **Research and Consultancy Cell** of the college organised a faculty presentation on the topic ‘**Prime Minister’s Vision of New India: Challenges and Way Ahead**’ on September 13, 2017. Mr. Anil Kumar, Department of Commerce, gave his presentation which was followed by faculty deliberations.’
 - **Community Outreach Programme** was conducted in the month of November, December and April, 2017. Faculty members interacted students in various schools and guided them on Career Options and also gave lessons on Personality Development.
 - An **interactive workshop** was organised on March 20, 2018 by 5 students of B.Com III who presented topics on personality development, communication skills, time management and effective listening.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | - | - | |
| Outlay in Rs. Lakhs | | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 03 | 03 | - |
| Non-Peer Review Journals | - | - | 01 |
| e-Journals | - | - | - |
| Conference proceedings | - | - | - |

3.5 Details on Impact factor of publications: N.A.

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|---|------------------------|----------|
| Major projects | 02 | Haryana Academy of History and Culture, Kurukshetra | - | - |
| Minor Projects | - | - | - | - |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects <i>(other than compulsory by the University)</i> | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total | - | - | - | - |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N.A.

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences/extension lectures organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|---|-------|------------|---------|
| Number | - | 03 | - | - | 18 |
| Sponsoring agencies | - | DGHE, Panchkula and Haryana Sanskrit Academy, Panchkula | - | | College |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | Number | |
|----------------|---------|---|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| - | - | 01 | 01 | - | - | - |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

| |
|---|
| - |
| - |

3.19 No. of Ph.D. awarded by faculty from the Institution

| |
|------|
| N.A. |
|------|

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

| | | | | | | | |
|-----|---|-----|---|-----------------|---|-----------|---|
| JRF | - | SRF | - | Project Fellows | - | Any other | - |
|-----|---|-----|---|-----------------|---|-----------|---|

3.21 No. of students Participated in NSS events:

| | | | | |
|----------------|---------------------|----|-------------|---|
| | University level | 03 | State level | - |
| National level | International level | - | | - |

3.22 No. of students participated in NCC events:

| | | | | |
|----------------|---------------------|----|-------------|----|
| | University level | - | State level | 07 |
| National level | International level | 01 | | - |

3.23 No. of Awards won in NSS:

| | | | | |
|----------------|---------------------|---|-------------|---|
| | University level | - | State level | - |
| National level | International level | - | | - |

3.24 No. of Awards won in NCC:

| | | | | |
|----------------|---------------------|---|-------------|---|
| | University level | - | State level | - |
| National level | International level | - | | - |

3.25 No. of Extension activities organized

| | | | |
|------------------|----|---------------|-----|
| University forum | 01 | College forum | 103 |
| NCC | 09 | NSS | 30 |
| | | Any other | 65 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Major activities in which the faculty members and students were involved during the year:

- Cleanliness Drive
- Awareness Programme for Health and Sanitation
- First Aid Training
- Blood Donation

- Training on GST
- Programmes on Gender Sensitisation
- Historical Site Seeing programme by History Society
- Industrial Visit by Commerce Department
- Awareness on road safety and voting rights
- Awareness for Yoga
- Programmes for National Integration
- Cultural activities
- Legal Literacy
- Annual Sports Meet
- Counselling to school students

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|--|-------------|-------------------------------------|--|-------------|
| Campus area | 10 acres | - | Charitable | 10 acres |
| Class rooms | 36 | - | UGC, DGHE, Management | 36 |
| Laboratories | 03 | 02 | College, Management | 05 |
| Seminar Halls | 01 | 01 (renovation process going on) | Parliamentary Secretary Grant, MLA grant | 01 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | - | - | - | - |
| Value of the equipment purchased during the year (Rs. in Lakhs) (Laboratory equipments and chemicals) | 2,76,513-00 | - | College | 2,76,513-00 |
| Others (Auditorium, Canteen, Common Rooms (Boys and Girls), Cabins of various cells and clubs etc. | 17 | - | UGC, Management | - |

4.2 Computerization of administration and library

- Students' admissions, attendance and fees are fully computerized
- Staff attendance management system is biometric
- Library management system is fully computerized with internet facility and membership of INFLIBNET

4.3 Library services:

| | Existing | | Newly Added | | Total | |
|------------------------------|----------|-----------|-------------|---------|--------|-----------|
| | No. | Value | No. | Value | No. | Value |
| Text Books & Reference Books | 33350 | 4424990/- | 231 | 63386/- | 33581 | 4488376/- |
| E-Books | 135000 | 5750/- | 135000 | 5750/- | 135000 | 5750/- |
| E-Journal | 6000 | | 6000 | | 6000 | |
| Digital Database | -- | -- | -- | -- | -- | -- |
| CD & Video | 510 | -- | 30 | -- | 540 | Free |
| Journal | 16 | 26360/- | 15 | 23260/- | 15 | 23260/- |
| Magazine | 33 | 17419/- | 33 | 17809/- | 33 | 17809/- |
| Newspaper | 12 | 15689/- | 13 | 14511/- | 13 | 14511/- |

4.4 Technology up gradation (overall)

| Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others (Communication Lab) |
|-----------------|---------------|----------|------------------|------------------|--------|-------------|----------------------------|
| Existing | 124 | 50 | 27 | - | 09 | 08 | 30 |
| Added | 10 | 00 | 00 | - | 00 | 00 | 00 |
| Total | 134 | 50 | 27 | - | 09 | 08 | 30 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer centre is facilitating computing, Internet and Web services to the students and faculty members. SMS service to students and faculty is also provided on matters like library, fee and fine deposit, shortage of attendance and providing other information etc. The campus is fully wi-fi. Computer centre assist the administration in smooth conduct of conferences/workshops and seminars and use of smart rooms by teachers.

- Internet capacity:

| Description | Bandwidth |
|--|-----------------|
| Lease Line: 04 mbps (1:1) (On Fiber-Optical) | 04 mbps |
| FTTH Connection 100mbps (On Fiber-Optical) | 100 mbps |
| FTTH Connection 16mbps (On Fiber-Optical) | 16 mbps |
| Total Bandwidth | 120 mbps |

- Online access to library by students and staff.
- Online access to fee account by students.
- Workshops on **System Software and Application and Computer Software Installation, Practical exposure of IT and HR** were organized by the computer department.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|--------------------|
| i) ICT | 53,418-00 |
| ii) Campus Infrastructure and facilities | 2,79,427-00 |
| iii) Equipments | 1,99,130-00 |
| iv) Others | 77,383-00 |
| Total : | 6,09,358-00 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

Student support services are primarily looked after by Dean, Student Welfare who looks after student centric welfare schemes, addresses their various requirements and provides necessary support system for students' related issues.

IQAC through feedback from students ensures whether students are getting quality support services or not and accordingly give suggestions.

Some of the students support services are –

- Special help desk during admission days with counselors
- Fee concession for poor students through fee concession committee
- Scholarships for Meritorious and needy students from Sita Ram Jindal Foundation.
- Tutors for each class for mentoring and other support services.
Motivated by their mentors Swachhta squad and Dance Club have been started and a team of students collected a sum of 15,000/- from the faculty and students and donated to a patient of kidney transplant who was a poor hawker.
- Students Council for communicating their problems and inviting suggestions for providing better services. Special meeting are organized for the purpose.
- Sexual Harassment Prevention Committee to avoid women/girls harassment
- Women Cell for sensitization, awareness and monitoring women/girls related issues
- Grievances Redressal Cell for addressing students' grievances
- Discipline Committee for maintaining discipline to ensure smooth studies. Discipline duties are given by the teams of faculty members in all periods during the day so as to keep a vigil on attendance and behavior of students. During this time they also interact with them and motivate/support them.
- Anti-Ragging Committee to check ragging menace
- Extra classes for weak students
- Extra classes for meritorious students
- Legal Literacy Cell to provide students awareness regarding their legal rights
- Wi-fi Campus
- On-line services (library and office)
- Electronic display of all information like daily circulars/ notices, achievers details with pictures, upcoming events etc.
- Career Counseling Cell provides career guidance through experts
- Special health checkups/camps and timely medical support for students. A One day Dental Check-up Camp and Blood Donation Camps were organized this year.
- First-Aid Training
- Training to face interviews and placement of students by Training and Placement Cell of the college
- Students are also educated about the importance of cultural heritage and special occasions are celebrated with vigor. Holi, Swami VivkanandJaanti, Sant Ravi Das Jayanti, International Yoga Day, International Women's Day, Independence Day, Republic Day, Saang Festival etc were organized.
- IQAC encouraged a group of trained students to organized a workshop for their peers

5.2 Efforts made by the institution for tracking the progression

- Review of mandatory assessments
- Continuous tracking of attendance position
- Review of examination results
- Analysis of absenteeism and dropouts

5.3 (a) Total Number of students

| | | | |
|-----|----|------|--------|
| UG | PG | Ph.D | Others |
| 967 | 31 | - | - |

(b) No. of students outside the state

44

(c) No. of international students

01

| | | |
|-----|-----|----|
| Men | No | % |
| | 707 | 71 |

Women

| | |
|-----|----|
| No | % |
| 288 | 29 |

| Last Year 2016-17 | | | | | | This Year 2017-18 | | | | | |
|-------------------|-----|----|-----|-----------------------|-------|-------------------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 497 | 189 | - | 424 | 01 | 1111 | 402 | 220 | - | 376 | 01 | 998 |

Demand ratio - 95%

Dropout - 36 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Training and Placement Cell arranges guest lectures for improving analytical abilities of the students and sharpen their interview skills for competitive exams. This year many awareness seminars and training sessions were organized and tests were conducted for the benefit of students. The cell also motivated and guided the students to take part in placement drives and also conducted a placement drive in the college campus.

No. of students beneficiaries

150

5.5 No. of students qualified in these examination : data not available

| | | | | | | | |
|-------------|----------------------|-----------|----------------------|------|----------------------|--------|----------------------|
| NET | <input type="text"/> | SET/SLET | <input type="text"/> | GATE | <input type="text"/> | CAT | <input type="text"/> |
| IAS/IPS etc | <input type="text"/> | State PSC | <input type="text"/> | UPSC | <input type="text"/> | Others | <input type="text"/> |

5.6 Details of student counselling and career guidance

There is Training and Placement Cell in the college to provide support to students and choosing their career and guide to prepare for the same. Classes on Personality Development and Career Counseling are regularly conducted. The activities organized in 2017-18 were:

- Resume Writing workshop was organized on 12/2/2018.
- An Extension lecture on Communication Skills was organized on 13/9/2017.
- A Guest lecture on Interview Skills and Resume Writing was organized 22/9/2017.
- Organized a guest lecture on Interview Skills and Self Grooming on 4/10/2018.
- Organized an extension lecture on Employment Opportunities after Graduation on 10/10/2017.
- Organized a guest lecture on 'What Corporate Sector Demands' on 16/3/2018 by professionals of FBS Business School.
- 20 students participated in placement drive in which British Telecom was the recruiter.
- An Awareness Seminar on Company Secretary was organized in the college campus on 09/08/2017 in association with ICSI, Yamunanagar.
- An extension lecture on GST and its influence on Indian economy was organized in association with ICSI.
- A 9 DAY Workshop on GST was organized for College students to give special skills to students on tax reforms and adopt the career of certified tax practitioners. 50 students attended the workshop.
- 8 students of the college participated in placement drive held on 18/01/2018 at Glocal University. American Express was the recruiter.
- College students participated in Campus Placement Drive by MLN College, Yamunanagr on 26/2/2018.
- Guest lecture on Group Discussion and Interview Skills was organized in association with BULLSEYE. Approx. 100 students participated in it.
- A special Placement Drive for girls was organized by Touchstone Educational's, Chandigarh on 27 and 28 March, 2018 through Skype. 58 girl students were interviewed and four girls got selected.
- A career guidance program was organized in the month of March for the final year students to guide them for the future course of action.

No. of students benefitted

250

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 01 | 58 | 04 | 18 |

5.8 Details of gender sensitization programmes

- Women Study Cell, Legal Literacy Cell, Sexual Harassment Prevention Committee, NCC and NSS Unit of the college regularly organize gender sensitization activities/extension programmes to sensitize the staff and students on gender issues. Beti Bachao and Beti Parao was the main theme around which all activities were focused.
- In tutorial classes, students are given awareness about gender related issues.
- As per university norms, college has constituted Sexual Harassment Prevention Committee, Women Cell and Anti-Ragging Committee under which gender sensitization programmes are conducted and grievances redressed. The college has separate Grievance Committee also. Helpline numbers are displayed at major places in the college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|--------------|
| Financial support from institution | 4 | 14,010-00 |
| Financial support from government (SC Student Scholarship) | 149 | 17,61,055-00 |
| Financial support from other sources (Sita Ram Jindal Foundation) | 16 | 70,800-00 |
| Number of students who received International/ National recognitions | - | - |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievances were received.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision – To become a centre of learning par excellence and ensure integrated development of individuals by providing value based education.

Mission- To develop a unique cadre of young, enthusiastic men and women by inculcating in our students confidence, commitment and ability to meet the challenges of changing environment.

6.2 Does the Institution has a management Information System

Yes. We have a MIS in place to help us analyse and facilitate strategic and operational activities. For example MIS with regard to

- Daily absent report of staff
- Monthly absent report of students
- SMS/alert service for faculty and staff
- Departmental information is accumulated in the office and analysed in the meetings. Principal also apprises of the management informally and in governing body meetings in the presence of staff representatives. The suggestions or the comments, if any, are communicated to the faculty and a process of reforms, if needed, goes on with further feed back to the heads of departments/principal/management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is revised or new curriculum is developed only by the university which is implemented.

6.3.2 Teaching and Learning

- Induction program for new students in the beginning of session
- Focus on student-mentor relationship
- Student centric learning
- Blending Training with the use of technology
- Enrichment of teaching experience through mandatory assignments, seminar presentation, field project work (wherever applicable)
- Multimedia presentation (wherever applicable)
- Extra lectures by experts for enrichment of students knowledge
- Training of presentation skills
- Bridge course in English and mathematics for weak students
- Experimental learning through field visits (wherever applicable)
- Students' pre- examination preparation and tests

6.3.3 Examination and Evaluation

Mandatory (as per KUK norms) assignments, seminars, project and field work (wherever applicable) and mid term tests for internal evaluation.

The performance of students on basis of the tests and assignments is analysed by teachers and discussed in staff meetings where suitable strategy is made for improving their performance. However, external exams and evaluation is done by the university.

6.3.4 Research and Development

- For promoting research climate in the college, a research cell is established which motivates faculty to do research and provides a platform to share results with faculty.
- Eminent resource persons are invited to conduct workshops/seminars/guest lectures on topics of research interest. To inculcate scientific temperament, teachers and students are encouraged to attend, present papers and ask questions.
 - This year 31 seminars/conferences were attended and 26 papers were presented by our faculty and 4 faculty members acted as resource persons.
 - One of the faculty members is a project fellow at Indian Institute of Advanced Studies, Simla and Haryana Academy of History and Culture, Kurukshetra.
 - 3 National level Seminars by Commerce, Economics and Mathematics department were organised.
 - Research and Consultancy department organised a faculty presentation and discussion on 13/9/2018 on the topic 'Prime Minister's Vision of New India: Challenges and Ways Ahead'.
- Ensuring uninterrupted internet access to facilitate research.
- Uninterrupted internet facility and power supply for smooth research and conduct of conferences, seminars etc.
- Duty leave to promote research work is granted.
- Our Librarian is developing and maintaining college ERP Software Solutions for staff and students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The library is constantly equipped with the latest journals/magazines/newspapers.
- ICT facilities are provided through the computer centre. High speed Wi-fi internet facility is provided to the whole campus.
- Cyber library is providing e-learning facilities to all students and faculty.
- Student portal for online access to library, fee accounts, attendance, syllabus etc.

6.3.6 Human Resource Management

Human resource planning is done based on the workload of each department. Faculty requirements are planned by head of departments in coordination with the principal. Qualified and competent faculty and non-teaching staff members are recruited. The college improves the quality of its human resource by exposing them to seminars, conferences, in-service training and organising international conferences. The college also provides financial support to organise seminars for faculty development. For better interaction with students teachers are given the charge of various extra-curricular and co-curricular activities.

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited as per KUK/DGHE/UGC norms.

6.3.8 Industry Interaction / Collaboration

The college takes initiative to create a synergy with the industry. The heads of departments/cells in coordination with the Principal identify industries for collaboration for projects, internships, field trips, industrial visits, guest lectures, workshops, seminars, placements, career guidance etc. Talks/Seminars are arranged and industrialists are invited to share their views with the students.

- Manoj Lamba and Sanyam Jain (Chartered Accountants) trained 50 students and 10 faculty members on newly adopted tax reforms –GST by the government.
- A team from ICSI, Yamunanagar addressed students to make preparations for Company Secretary.
- A team from Bullseye visited to give tips on Group Discussions and Interview Skills.
- Some Industrialists have offered job opportunities to the college students.
- A team from FBS Business School, Bangalore visited the college to aware students on corporate sector demand and give tips on interview skills and self grooming.
- A one day Industrial Visit was organised by Commerce Department for the students in Bright Shoe Factory, Nahan to understand manufacturing and packaging process.

6.3.9 Admission of Students

Centralised online admission process has been started by office of Director General Higher Education, Panchkula.

6.4 Welfare schemes for

| | |
|--------------|--|
| Teaching | Besides all statutory welfare provisions for the staff, contributed Staff Welfare Fund is created when required which is used by consensus for the support of the needy. |
| Non-teaching | College subsidises the fees of the wards of the staff Free uniform in summer and winter and free accommodation to class IV employees Medical aid and financial help for the marriages of their children. EPF for adhoc staff, ESI of non teaching staff |
| Students | Scholarships for meritorious students Fee concessions for needy students Medical help for exigencies Free books for meritorious and needy students Extra classes for economically weak students |

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | - | Yes | Peer Team |
| Administrative | Yes | - | Yes | CA |

6.8 Does the University/ Autonomous College declares results within 30 days? **N.A.**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- Placement and training for students in business establishments.
- Valuable suggestions for improving academic and non-academic quality of the college.

6.12 Activities and support from the Parent – Teacher Association

The college does not have Parent –Teacher Association but the teachers as tutors remain in touch with the parents and communicate them the attendance, progress and performance of their wards from time to time.

6.13 Development programmes for support staff

The college faculty imparts training to support staff for the use of modern technology.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college has a big campus which has lavish green lawns and wide variety of trees and plants.
- The college constantly adds to bio-diversity by planting more trees while regularly organizing tree plantation.
- Students and staff are sensitised for saving water and electricity.
- In order to reduce the carbon level in the college campus, trees and herbal plants like Neem, Harshinghar, Tulsi, Sadabahar, Giloy are planted in the college.
- Cleanliness drive is undertaken by Swachhta Squad from time to time to create awareness among students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- To impart leadership and organisational qualities in students **Swachhta Squad and Dance Club** have been constituted. Swatchcha Squad took up the cleanliness drive from time to time in the college and nearby areas and create awareness on cleanliness. Dance Club presented many choreographies and dances on important functions.
- Making a **Talent Pool** of students to channelize their energies in positive direction. Mentors interact mentees in their respective classes to find out the talent and motivate them to take part in various academic and non-academic activities. They also talk to their parents during parent-teacher meets and guide and advise them to help their ward to use their talent in positive direction.
- **Grooming students and enhancement of their job skills-** Various seminars and training programmes and pre-placement activities are organised by the Career Guidance and Placement Cell to groom students for career and enhance their job skills, communication skills and social skills. For the purpose linkages were also established/renewed with outside agencies for training of specific skills.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Mentor – mentee relationship has been strengthened to ensure class attendance of the students, involving them in extra- curricular activities and career planning. Tutors were asked to make a **Talent Pool** of students to channelize their energies in positive direction. **Dance club and Swachhta Squad** were constituted. A motivational workshop was organised by students for students. Students participated in many **social initiatives** like Blood Donation, Dental Health Check-up, Awareness on Voting Rights, Yoga, Traffic Rules, Environment Protection and Cleanliness Drive and First Aid Training were undertaken by students and faculty. **Beti Bachao- Beti Parao and Cleanliness Drive** remained in focus.

As the importance was on career guidance and placement of students, various **seminars and training programmes and pre-placement activities** were organised by the Career Guidance and Placement Cell to groom students for career and enhance their job skills, communication skills and social skills. For the purpose linkages were also established / renewed with outside agencies for training of specific skills.

To train students for **public speaking** declamation, debate, poetical recitation contests by various departments and cells were organised and many students took part in them.

The stress was on **faculty interaction**. Interactive programmes for faculty members on issues like Mentor-Mentee Relations, GST, Performance monitoring in Higher Education, PM Vision of New India, Post Budget Discussions were organised.

Renovation work to make college auditorium centrally AC and fully audio visual has been started.

The college **started B.Sc Non- Medical and B.Sc Computer Science** from the academic session 2017-18

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Effective mentoring system** wherein the mentor is expected to meet the mentees individually and also with his/her parents once in a month and holds informal discussion on academic and non- academic matters. He maintains a Talent Pool and discuss his/her academic performance, potential and opportunities available for career building and guides accordingly. This not only helps in students' academic and non-academic progression but also strengthens mentor-mentee relationship which adds to maintain discipline and improves class/college environment.
- **Stress on social initiatives** to insure integrated development of students and on **career guidance** to help make them employable.

7.4 Contribution to environmental awareness / protection

We create environmental awareness by organizing various activities like slogan writing competition, poster making competition, rallies, declamation contests and essay writing contests on environment related issues and planting trees annually and promoting cleanliness. Peraropan drive was undertaken by NSS Units of the college. Swachhta squad is promoting cleanliness.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Following are the results of Strength, Weakness, Opportunities and Threats (SWOT) analysis of the College

1. Strength
 - Centrally located in the town
 - Good physical infrastructure including huge lush green wi-fi campus, fully equipped audio-video seminar hall, fully AC auditorium, automated and rich library and large play ground
 - Devoted faculty
 - Value based education system
 - Monitoring students mechanism
 - Reputation for discipline
2. Weakness
 - Stagnant enrolment ratio
 - High percentage of students from far-off rural areas and thus problem of absenteeism
 - Poor academic and economic background of students thus high dropout rates
 - Shortage of sanctioned staff
 - Less job-oriented courses
 - Shortage of funds
3. Opportunities
 - Scope for new courses
 - Summer and Evening classes
 - Use of large campus
 - Augmenting college-industry linkages
4. Threats
 - Maintaining a steady enrolment ratio
 - Recruiting and retaining good quality teachers
 - Motivating teachers for research
 - Lack of resources for the most needy students

8.Plans of institution for next year

- Increase enrolments specially in newly started B.Sc courses
- Undertaking Community Outreach Programme
- More focus on academic outcomes.
- Strengthen mentor-mentee relationship for improving students' performance.
- Stress on student empowerment through personality development, career guidance and placement drives so as to enhance their employability.
- Early completion of renovation of college auditorium and building of new washrooms and upgrading of older ones.

Name *Dr.Karuna*

Name *Dr.P.K.Bajpai*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure -I

Academic Calendar 2017-18

| Odd Semester | | |
|--------------------------------------|--|---|
| Month | Activity | To be organized by |
| July, 2017 | Induction Programme | IQAC |
| August, 2017 | Independence Day Celebration | NCC, NSS, Cultural Committee |
| | Community Development Programme | NSS Unit |
| | Interclass Competitions | Commercial Arts Department |
| September, 2017 | Student Awareness Program and NSS Day Celebrations | NSS and NCC |
| | Student Enrichment Programme | Computer Department |
| | Guest Lectures | Commerce Department |
| | Talent Show | Cultural Committee |
| | Inter Class Competitions | Commercial Arts Department, Computer Department |
| October, 2017 | Community Outreach Programme | IQAC |
| | Student Awareness Programme | NCC |
| | Inter Class Contests | English Department |
| November, 2017 | Inter class competitions | Women Cell |
| Examinations and Winter Break | | |
| Even Semester | | |
| January, 2018 | Multi Media Presentation | English Department |
| | Republic Day Celebration | NCC, NSS, Cultural Committee |
| | Training Camp | Red Cross Unit |
| | Community Development Programme | NCC |
| February, 2018 | 7 Day NSS Camp | NSS Unit 1 and 2 |
| | Group Discussion | Economics Department |
| | Cleanliness Drive | NCC and NSS |

| | | |
|--------------------------------------|--|---|
| | Student Seminar | Commerce Department |
| | Inter-College Competition | Commerce Department |
| | Student Enrichment Programme | Computer Department, Commerce Department and Economics Department |
| March, 2018 | International Women Day Celebration | Women Cell |
| | Guest Lecture and Student Enrichment Programme | Training and Placement Cell, Computer Department, Commerce Department |
| | Sports Meet | Sports Department |
| | Industrial Visit | Commerce Department |
| | Extension Lecture | Sociology Department |
| April, 2018 | Student Interaction Programme | IQAC |
| Examinations and Summer Break | | |

Annexure – II

MAHARAJA AGRASEN COLLEGE, JAGADHRI

Students Appraisal Form

Please make your rating on 5 point scale in ascending degrees of importance i.e.

1= Very Poor, 2=Poor, 3= Good, 4=Very Good and 5=Excellent

| Criteria for Assesment | Assesment Scale | | | | | Remarks |
|-------------------------------|-----------------|---|---|---|---|---------|
| | 1 | 2 | 3 | 4 | 5 | |
| * Discipline | | | | | | |
| * Infrastructure | | | | | | |
| - Lawns | | | | | | |
| - Class Rooms | | | | | | |
| - Labs | | | | | | |
| - Toilets | | | | | | |
| - Common Rooms | | | | | | |
| - Suggestion if any | | | | | | |
| * Canteen | | | | | | |
| - Availability of eatables | | | | | | |
| - Behaviour of Canteen Staff | | | | | | |
| - Cleanliness | | | | | | |
| - Sitting facilities | | | | | | |
| - Suggestion if any | | | | | | |
| * Library | | | | | | |
| - Availibility of Books | | | | | | |
| - Availibility of | | | | | | |
| - Availibility of News Papers | | | | | | |
| - Material on career desk | | | | | | |
| - Seating space | | | | | | |
| - Atmosphere | | | | | | |
| - Behaviour of Staff | | | | | | |
| - Any other | | | | | | |
| - Suggestion if any | | | | | | |
| * Parking | | | | | | |
| - Space | | | | | | |
| - Arrangement | | | | | | |
| - Behaviour | | | | | | |
| - Any other | | | | | | |
| - Suggestion if any | | | | | | |

| | | | | | | |
|--------------------------------------|--|--|--|--|--|--|
| * Gym | | | | | | |
| - Machines | | | | | | |
| - Space | | | | | | |
| - Atmosphere | | | | | | |
| - Behaviour | | | | | | |
| - Usage | | | | | | |
| - Benefit | | | | | | |
| - Any Other | | | | | | |
| - Suggestion, if any | | | | | | |
| * Sports Facilities | | | | | | |
| - Play Grounds | | | | | | |
| - Sports Instruments | | | | | | |
| - Usage | | | | | | |
| - Behaviour | | | | | | |
| - Any Other | | | | | | |
| - Suggestion, if any | | | | | | |
| * Co-curricular Activities | | | | | | |
| - NCC | | | | | | |
| - NSS | | | | | | |
| - Suggestion if any | | | | | | |
| * Extra-Curricular Activities | | | | | | |
| - Cultural | | | | | | |
| - Suggestion, if any | | | | | | |
| * Class Teaching | | | | | | |
| - Paper-I | | | | | | |
| - Paper-II | | | | | | |
| - Paper-III | | | | | | |
| - Paper-IV | | | | | | |
| - Paper-V | | | | | | |
| - Paper-VI | | | | | | |
| - Paper-VII | | | | | | |
| - Practical | | | | | | |
| - Suggestion | | | | | | |

Overall Suggestions to improve your College and to make College of your dreams.

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |
