

# Maharaja Agrasen Mahavidyalya

## Jagadhri - 135003

### Session: 2020-21

#### Minutes of the IQAC Meeting held on 10-08-2020

A meeting of staff members was called by IQAC Chairperson Dr. P.K. Bajpai on 10-08-2020

#### Agenda of the meeting-

To make a strategy for online teaching and learning

The Principal informed the staff about the worrisome picture of the spread of Corona Virus. In this light, a suitable strategy for shifting to online mode of teaching and learning was made and the following decisions were made-

- Teachers were advised to remain in touch with students and counsel them in the tough time of lockdown so as to relieve their stress and motivate them for productive work.
- They were advised to prepare good quality online material and share it through college Webportal and other online channels.
- They were advised to frequently organize Webinars, Workshops and other virtual activities and update themselves and their students.
- Editor of the college magazine Ms. Punam Garg was advised to publish the magazine-Nawaldeep timely and all staff members were advised to contribute in it and also motivate their students.
- The steering committee for preparation of AQARs was advised to prepare and submit the pending and current report timely.
- There will be no change in Mentor-Mentee list and every Mentors should take Mentor Mentee virtual meets fortnightly.

  
Principal  
Maharaja Agrasen Mahavidyalya  
Jagadhri-135003

  
Convener, IQAC  
Maharaja Agrasen Mahavidyalya  
Jagadhri-135003

## Minutes of the IQAC Meeting held on 22-10-2020

A meeting was held with staff members on 22-10-2020 under the aegis of IQAC called by the Principal cum Chairperson of IQAC in the Principal's Office.

### The agenda of the meeting-

Online admission, Online Classes and other issues related to AQAR.

The following issues were conveyed and discussed-

1. Centralised Online Admission Procedure of the Directorate of Higher Education, Panchkula was conveyed to the members.
2. The suggestions for improving admission to different courses were taken as students confronted many problems at school and college level in online mode and new normal conditions are not yet made. Staff was advised to counsel the newcomers properly.
3. The academic calendar of Kurukshetra University Kurukshetra has come out and classes will begin from November 2, 2020. Therefore suggestions were sought on how to arrange classes online for this session. It was decided that till the government opens the institution for offline classes, the faculty members will provide study material to students and also classes on Google meet will be taken.
4. It was proposed by Departmental heads that they will convene Departmental meetings to make strategies to increase student input in their concerned Departments.
5. During discussions, the IQAC Coordinator also advised the faculty members to conduct activities in relevance to NAAC Criteria as assigned earlier. In case of any query, just bring it to the notice of IQAC so that proper planning for the related workshops can be done.
6. It was proposed by the College Principal to promote more add on courses in the college so as to enrich the student's knowledge.

The meeting ended with a vote of thanks to the chair.

  
Principal  
Maharaja Agrasen Mahavidyalaya  
Jagadhri-135003

  
Convener, IQAC  
Maharaja Agrasen Mahavidyalaya  
Jagadhri-135003

## Minutes of IQAC Meeting on 12-1-2021

A meeting of staff members was called by IQAC Chairperson Dr. P.K. Bajpai on 12-01-2021

### Agenda-

**Hosting Youth Festival**

**Celebration of Republic Day**

**Initiating Golden Jubilee Celebrations**

**Online PG Admission**

In this meeting-

1. The Principal proposed to host Zonal Youth Festival and the staff agreed to his proposal.
2. The Republic Day will be celebrated in the college as usual and all staff members were instructed to take part in it. 24 merit holder students of NSS would get their certificates from the Chief Guest on the Republic Day.
3. The college will gear itself for Golden Jubilee celebrations and staff was advised to work together for organizing various Golden Jubilee activities. It was proposed that a Golden Jubilee Park should be constructed and Cycle Stand should be extended and renovated. Alumni interactions should be extended and strengthened for the development of the college.
4. Staff should initiate efforts to attract more students for PG admission for which the admission dates were extended by the Govt.

  
Principal  
Maharaja Agrasen Mahavidyalaya  
Jagadhri-135003

  
Convener, IQAC  
Maharaja Agrasen Mahavidyalaya  
Jagadhri-135003



## Minutes of Staff Meeting with the Principal on 22-2-2021

A staff meeting was held with the Principal cum Chairperson of IQAC under the aegis of IQAC to make a strategy for smooth conduct of the Online Examination due to COVID 19 Pandemic.


### Agenda- Smooth Conduct of Online Exams

The following discussions were made and strategy formed:

- The Principal informed the staff about the procedure for conduct of online examination. He also informed that the college has also been made a Centre for outside self-financing institutes as well. Therefore staff need to be in action mode.
- It was decided that the Controller of Examination Dr. Anita will make arrangements for registering the acceptance online or offline examinations from the students. All class incharges will help students to get their email IDs updated which will be used for submission of answer sheets. However, as per DGHE guidelines, hard copy will be submitted to the Centre Superintendent.
- One Google form for each class will be shared.
- All were required to contribute in smooth conduct of online exams.

The meeting ended with a vote of thanks to the chair.

  
Principal  
Maharaja Agrasen Mahavidyalaya  
Jagadhri-135003

  
Convener, IQAC  
Maharaja Agrasen Mahavidyalaya  
Jagadhri-135003

### Compliance to the IQAC initiatives

- An appropriate strategy was made for shifting to online mode of teaching, learning and evaluation due to COVID-19 Pandemic.
  - College Web Portal was updated.
  - Class wise and date wise study material was uploaded on the college portal.
  - Whatsapp groups for students of all classes were formed and information related to study material, assignments and other activities was shared with the students.
  - Awareness on spread of COVID and Govt. Advisory was circulated among students and staff.
- Counselling ~~was~~ done by the Mentors to reduce the Mentees stress. They approached their Mentee through phone calls and other social media channels and engaged them in many productive academic and extracurricular activities.
- Virtual talks, discussions and contests were organized on the theme of- COVID 19, its awareness and protection and many online activities were conducted related to Health and Hygiene, Communal Harmony, Environment Protection in this changed situation. One day Yoga Workshops was also conducted on mental health.
- Various webinars and training programmes and pre-placement activities were organised by the Career Guidance and Placement Cell to enhance the job skills of students.
- The Zonal Youth Festival was organised.
- The college geared up for Golden Jubilee celebrations. Construction activities were started for extension and renovation of Cycle Stand and a new Golden Jubilee Park.

  
Principal  
Maharaja Agrasen Mahavidyalya  
Jagadhri-135003

  
Convener, IQAC  
Maharaja Agrasen Mahavidyalya  
Jagadhri-135003

## **Links for detail**

<https://mac.ac.in/Content.aspx?pageid=77>

[https://erp.mac.ac.in/IQAC/naac/view.ashx?i=n2020-21\\_p1\\_283.pdf](https://erp.mac.ac.in/IQAC/naac/view.ashx?i=n2020-21_p1_283.pdf)

[https://erp.mac.ac.in/IQAC/naac/view.ashx?i=n2020-21\\_p1\\_285.pdf](https://erp.mac.ac.in/IQAC/naac/view.ashx?i=n2020-21_p1_285.pdf)

[https://erp.mac.ac.in/IQAC/naac/view.ashx?i=n2020-21\\_p1\\_279.pdf](https://erp.mac.ac.in/IQAC/naac/view.ashx?i=n2020-21_p1_279.pdf)

[https://erp.mac.ac.in/IQAC/naac/view.ashx?i=n2020-21\\_p1\\_282.pdf](https://erp.mac.ac.in/IQAC/naac/view.ashx?i=n2020-21_p1_282.pdf)

<https://erp.mac.ac.in/Images/WebUpload/2021-22/nawaldeep%202021-22.pdf>